



## Meeting and Event Code of Conduct

### Personal actions supporting the collective well-being.

EDS is offering guidelines that outline steps to be implemented to provide as safe an environment as reasonable when meeting in-person. Responsibility is shared equally among event organizers, the event venues and the event attendees – all have a role to play.

### Code of Conduct

#### Before Leaving Home

- Follow relevant guidance provided by the CDC or your local health authority.
- Adhere to government issued travel restrictions and guidance issued by the region you will be travelling to and the region you are travelling from.
- Evaluate your own health and that of people you are in close contact with; contact the meeting/event organizers if you have concerns.
- Stay home if you feel sick.

#### On-site During the Event

- Follow guidance from your local health authority for everyday preventive actions to help prevent the spread of respiratory viruses including:
  - Washing hands often with soap and water for at least 20 seconds, or an alcohol-based sanitizer with at least 60% alcohol.
  - Avoiding touching eyes, nose, and mouth with unwashed hands.
  - Covering your nose and mouth when coughing or sneezing. Throw used tissues in the trash.
  - Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Agree to have your temperature taken before entering the meeting/event venue, if required.
- Agree to wear a mask or facial covering, if required.
- Adhere to social distance protocols put in place by the event organizers and respect others' personal space.
- Go to the event First Aid office (or equivalent) at any time if you feel unwell or are experiencing flu-like symptoms.

#### Post-event

Based on current contact tracing advice from many health authorities, if you test positive for COVID-19 up to 14 days after returning home, please contact [EDS Management](#) to advise.